

**Warren E. McAdams, Director
United Safe Boating Institute
P. O Box 30428
Raleigh, NC 27622**

August 27, 2013

Mr. Carlin Hertz
Non Profit Grants Coordinator
Commandant (CG-BSX-24)
U. S. Coast Guard
2100 Second Street SW
Washington, DC 20593-7581

Dear Mr. Hertz

For FY 2012, USBI was awarded a National Non-Profit Public Service Organization Boating Safety Grant Program grant in the amount of \$19,900. All funds were spent in FY 2012 and this letter will serve as a final report for the projects and activities covered by the grant. A Standard Form 425 is attached to cover the period of the grant.

Grant funds were used to cover travel expenses for USBI Directors as they interacted with members of other key boating safety organizations. Three of these travel related activities accounted for expenditures in excess of the grant amount.

In the fall of 2012 the Board met in Charleston, SC to review progress on several projects and plan for key events in 2013. Except for ongoing incremental improvements work on the GMDSS brochure has concluded. Status of the Vessel Examination data collection project was discussed and plans for 2013 were outlined. Distribution and inventory status of various brochures was reviewed and minor adjustments of stock at inventory locations were made.

In March of 2013 our President met with the NASBLA Engineering, Reporting and Analysis Committee. This group is charged with identifying, evaluating and analyzing data that can be used to influence factors associated with recreational boating accidents. The Vessel Examination data collection project is expected to provide information useful to these efforts.

In April of 2013 several Board members attended the Boating and Water Safety Summit in San Antonio, TX. This venue put the Board in contact with key members of the boating safety community and allowed the board members to promote and interact on our key projects.

As noted, the above travel activities that led to interactions with key boating safety partners accounted for all the money in the FY 2012 grant. Other than travel to meet with various partners no grant money was

spent on other expense items. The Fast Track Grant process has allowed us to maintain progress on our several safety projects. While belt tightening was necessary we were able to sustain the work undertaken by USBI and we appreciate the support!

Sincerely,

Warren E. McAdams
Director